



## **Northern Arizona Intergovernmental Public Transportation Authority**

Flagstaff: 3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928.679.8900 • FAX 928.779.6868 • [www.naipta.az.gov](http://www.naipta.az.gov)

Cottonwood: 340 Happy Jack Way • Cottonwood, AZ 86326 • 928.634.2287 • FAX 928.634.1685

### **NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority ("NAIPTA") and to the general public that the TAC will hold a meeting on:

Thursday, February 2, 2012

10:00 am

NAIPTA Conference Room

3773 N. Kaspar Drive

Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 1/5/2012
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



*Getting you where you want to go*



## **Northern Arizona Intergovernmental Public Transportation Authority**

Flagstaff: 3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928.679.8900 • FAX 928.779.6868 • [www.naipta.az.gov](http://www.naipta.az.gov)

Cottonwood: 340 Happy Jack Way • Cottonwood, AZ 86326 • 928.634.2287 • FAX 928.634.1685

### **DISCUSSION ITEMS:**

#### **5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA**

TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

##### **a. CONSENT ITEMS:**

All items on the consent agenda with financial impact have been budgeted.

There are no items for the consent agenda.

##### **b. DISCUSSION / ACTION ITEMS:**

###### **i. MARCH MEETINGS IN FLAGSTAFF**

-Rhonda Cashman, Clerk of the Board

Staff recommends that the Board of Directors and the Transit Advisory Committee amend the FY12 Meeting Calendar by changing the location of the March TAC and Board meetings from Sedona to Flagstaff.

###### **ii. COTTONWOOD AND SEDONA RESIGNATIONS**

-Fredda Bisman, NAIPTA Legal Counsel

For discussion only.

###### **iii. BOARDING AND ALIGHTING REPORT**

-Erika Mazza, Planning Manager

For discussion only.

###### **iv. ACCEPT AND AUTHORIZE THE PAUL S. SARBANES TRANSIT IN PARKS GRANT**

-Jeff Meilbeck, General Manager

Staff recommends that the Board of Directors accept and authorize the execution of a \$150,000 Federal Transit Administration - Paul S. Sarbanes Grant for an Alternative Transit System Implementation Plan in the Red Rock Ranger District.

###### **v. STRATEGIC WORK PLAN**

-Jeff Meilbeck, General Manager

Staff recommends that the Board of Directors consider, revise and adopt an annual Strategic Workplan.



*Setting you where you want to go*



## **Northern Arizona Intergovernmental Public Transportation Authority**

Flagstaff: 3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928.679.8900 • FAX 928.779.6868 • [www.naipta.az.gov](http://www.naipta.az.gov)

Cottonwood: 340 Happy Jack Way • Cottonwood, AZ 86326 • 928.634.2287 • FAX 928.634.1685

### **c. PROGRESS REPORTS:**

- i. WORKFORCE UTILIZATION REPORT  
-Heather Dalmolin, Administrative Director
- ii. QUARTERLY PERFORMANCE REPORT  
-Heather Dalmolin, Administrative Director
- iii. ARIZONA TRANSIT ASSOCIATION (AZTA) ANNUAL CONFERENCE  
-Jeff Meilbeck, General Manager
- iv. GREATER FLAGSTAFF TRANSPORTATION SUMMIT  
-Jeff Meilbeck, General Manager
- v. GENERAL MANAGER'S PROGRESS REPORT  
-Jeff Meilbeck, General Manager
- vi. PARA GRANT PROGRESS REPORT  
-Erika Mazza, Planning Manager

### **EXECUTIVE SESSION:**

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03 (A)(1) for the following purpose:

1. General Manager's Evaluation
2. General Manager's Contract

Following the conclusion of the Executive Session, the Board of Directors will reconvene the public meeting.

### **ITEMS FROM COMMITTEE AND STAFF:**

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS  
The next regular TAC meeting will be March 1<sup>st</sup> and will be in Sedona in the Vultee Room at Sedona City Hall, 102 Roadrunner Drive, Sedona, AZ 86336 at 10am. The public is invited to attend. March agenda items are 5316 and 5317 Grant Applications and the Budget Process.
7. ADJOURNMENT



*Setting you where you want to go*